



JOB POST: Festival and Music Coordinator, Events Coordinator, Youth Liaison Coordinator (Student Positions)

Description:

CJRU is hiring for three summer positions to help our station grow and prosper this summer:

Festival and Music Coordinator: May 27- July 29 (30 hours per week)

+ August 12-September 2 (20 hours per week)

- Attend and cover summer festivals and events. Coverage will include on location coverage as well as coverage leading up to after the event
- Support volunteer programmers in covering events and lead live events team. With the help of the Program Director liaise with festival organizers and volunteers to ensure access and create editorial plans
- Support the station's growing music library. Attend to the station's music library by helping to archive new additions. Actively seek out new music from within the community.

Events Coordinator: May 14-July 26 (30 hours per week)

- make contacts with community members and organizations in the surrounding community
- focus on coverage of local community events (eg. Pride, Ryerson summer events)
- Assist in the planning and coordination of the National Community Radio Conference and Awards.
- implement social media engagement strategies with partners

Youth Liaison Coordinator*: May 14- July 26 (not working June 10-14) (30 hours per week)

- Facilitate all planning and execution for Radio Camp, a production day camp for kids ages 8-12- specifically targeting youth in surrounding neighbourhood
- Facilitate workshops and assist with production/help to produce stories and content with youth under 18
- Co-planning for a national broadcast event focused on youth.

**You must be able to pass a Vulnerable Persons Screening Check for this position*

Requirements:

These positions are a part of the Canada Summer Jobs Program with funding provided by Service Canada.

- Be between 15 and 30 years of age at the start of employment



- Be a Canadian citizen, permanent resident, or a person on whom refugee protection has been conferred under the Immigration and Refugee Protection Act
- And legally entitled to work according to relevant provincial legislation and regulations (international students on a work/study permit are not eligible for the Canada Summer Jobs Program).

Qualifications:

- Previous experience as a volunteer or employee in community media or other not-for-profit environments
- Some media production experience and familiarity with audio editing
- Excellent cross-cultural communication skills
- Paid or volunteer experience in event planning and/or coverage
- Comfortable using social media
- Outgoing, friendly and reliable
- Excellent problem-solving skills

Contract Terms:

Hours as described for each position at a rate of \$14.35 per hour.

How To Apply:

The deadline for applications is midnight May 7, 2019. Please apply early as we will begin interviews ahead of the deadline.

To apply, please email a cover letter, resume and any radio/audio portfolio links to elissa@cjru.ca subject: "Attention Hiring Committee."

We thank all applicants. Only those selected for an interview will be contacted.

Radio Ryerson is a diverse and inclusive workplace. We encourage applications from women, aboriginals, persons with disabilities, visible and non-visible minorities.